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UNIVERSITY EXAMINATIONS 2023/2024

FIRST YEAR SECOND SEMESTER EXAMINATION FOR DIPLOMA IN POST GRADUCATE EDUCATION

EMG 4150: EDUCATIONAL MANAGEMENT AND ORGANIZATION

DATE: APRIL 2024   TIME: 2 HOURS

INSTRUCTIONS: Answer Question ONE and any other THREE questions.

QUESTION ONE (24 MARKS)

a. Identify five theories of motivation   (5marks)

b. Identify five ways of managing conflicts in school   (5marks)

c. Discuss three main emerging issues in education in Kenya   (6marks)

d. Identify the members of BOM in Primary School in Kenya   (5marks)

e. Specify the structure of the Ministry of education in Kenya 2023   (3marks)

QUESTION TWO: 12 MARKS

a. State the key roles of the TSC in Kenya   (4marks)

b. Discuss the difference between KNUT and KUPPET   (2marks)

c. Discuss the challenges facing day secondary schools in Kenya   (6marks)

QUESTION THREE: 12 MARKS

a. Identify six steps in budgeting   (6marks)

b. State at least six expenses in schools   (6marks)

QUESTION FOUR: 12 MARKS

a. Explain the steps followed in the procurement process   (6marks)

b. Specify four change management strategies   (5marks)

c. What is the meaning of KEMI in Kenya   (1mark)

QUESTION FIVE: 12 MARKS

    a. Identify the roles of ICT in schools   (6marks)

    b. State two ways in which ICT can be used in school administration   (2marks)

    c. Specify the disadvantages of using ICT in schools   (4marks)